



Camp Lawroweld

Reservations and Guidelines

Dear Friends,

Many of you have asked about reserving Camp Lawroweld for a weekend church district retreat. In looking over our Conference calendar we really need to double-book each available weekend where possible because of the overwhelming interest in Camp Lawroweld. The camp is open for reservations the first weekend of May and closes the reservation season the last weekend of October.

- The Conference reserves the right to use a weekend that is already reserved by a church district. Reservations for Camp retreats will be scheduled *after* November 1, *not before*, for the following year. By mid-November most Conference events have been planned for the next year. **New reservations need to be submitted every year.** Please do not expect that a spoken confirmation by the Youth Director or their assistant is enough to secure a date for your church. In all fairness to all other churches you must submit a new application with payment every year *after* November 1. Applications received without payment or payment received without application will be returned.
- **For NNEC Churches:**
- For weekend use (Friday noon thru Sunday noon): The cost is **\$250**. This is based on a minimum group of 50 people at \$5 per person, ages 10 and older. Any additional person over the 50 count will be *charged an additional \$5 per person*.
- For non-weekend use (Monday-Thursday): The cost is **\$150**. This is based on a minimum group of 30 people at \$5 per person, ages 10 and older. Any additional person over the 30 count will be *charged an additional \$5 per person*.
- **For Non-NNEC Churches:**
- For weekend use (Friday noon thru Sunday noon): The cost is **\$750**. This is based on a minimum of 50 people at \$15 per person, ages 10 and older. Any additional person over the 50 count will be *charged an additional \$15 per person*.
- For non-weekend use (Monday-Thursday): The cost is **\$450**. This is based on a minimum of 30 people at \$15 per person, ages 10 and older. Any additional person over the 30 count will be *charged an additional \$15 per person*.

These prices include the use of most cabins (except Whispering Pines RIGHT SIDE-main level), meeting room, lodge, prayer chapel and waterfront.

- Each church group is responsible for their own food and paper goods **However, if you wish to hire our camp cook, please contact Belle at 207-797-3760 x216.** All Youth Camp food and paper goods that are left at the camp **must not be touched**. The camp only provides toilet paper and trash bags. There are regular plates/bowls/cutlery that you can use, but you will be responsible for washing and putting away. Dish detergent and dish clothes, etc. are your responsibility. The camp dishwasher is available at a cost of \$40. Please let Belle know ahead of time if you will utilize this.
- The winter season, December through April is not usually open for events (except for a few weekends) and would be available for church weekend retreats. The water is not turned on but it can be hauled in and we have an outhouse for the bathroom facilities. This means no showers☹. There are wood stoves in the ‘Someone Cares’ building and the Staff House & fireplaces in the Lodge. Most of the cabins have heat in them also.
- If, at the checkout time on Sunday, while walking through the camp with the caretaker, the Check-out check-list is not satisfactory or there is damage that needs to be repaired, then each church district will be billed up to an additional \$500. Enclosed with the reservation form is a Check-out list to let each church district know what we expect of you as far as cleaning is concerned. **The person responsible for the group** retreat weekend must check-out (using the Check-out check-list sheet) with our caretaker, Rocky Schlager, and mail or email the checkout list sheet to NNEC (bscully@nnecc.org).

For safety and smooth registration process, we are asking the following from your group.

1. Appoint a **Registration leader** for the event to communicate with Belle at office regarding registration/payment, etc.
2. Appoint a **Group leader**
3. Appoint a **Waterfront leader** as staff will not be available

There are a limited number of weekends available and they fill up fast. Get your reservations in early with payment. If you have any questions, call 207-797-3760 ext. 216 (Belle). Thank you for your support of Camp Lawroweld.

Camp Lawroweld

Weekend Reservation Form

GROUP: _____

PERSON RESPONSIBLE FOR REGISTRATION: _____

EMAIL: _____ PHONE: _____

PERSON RESPONSIBLE FOR GROUP: _____

EMAIL: _____ PHONE: _____

PERSON RESPONSIBLE FOR WATERFRONT: _____

EMAIL: _____ PHONE: _____

NUMBER ATTENDING: _____ **ADD'L PEOPLE? REPORT AFTER EVENT.**

- | |
|---|
| <p>➤ DO YOU NEED A COOK (ADD'L COST PER PERSON) YES ___ NO ___</p> <p>➤ WILL YOU BE USING THE DISHWASHER? (\$40 FEE) YES ___ NO ___</p> |
|---|

DATES OF PREFERENCE:

Please note that you may not have a choice of weekend as there are limited weekends available. We will do our best to accommodate.

Hours of use are: Weekends: Friday 12:00 p.m. – Sunday 12:00 p.m.

Weekdays: Monday 9 a.m. – Thursday 5 p.m.

With my signature below I testify that I have read the guidelines and agree to uphold them.

Signature

Date

Please make checks payable to NNEC. Mail application with payment to:

***NNEC ~ Attn: Camp
479 Main Street
Westbrook, Maine 04092***

Guidelines and Instructions

Please observe the following. . .

No pets of any kind, under any circumstances!!!

Clean all areas before leaving -- vacuum, dust pan, broom & cleaning supplies available from our camp Caretaker Rocky Schlager.

Remember that each group is responsible for their own paper products, food (if you do not utilize our camp cook) and bedding. Toilet paper and trash bags are provided.

If you move any furniture, return it to its proper place at departure.

Swim at your own risk. Adults must be present when children are at the waterfront.

Groups are welcome to use canoes & kayaks. The **waterfront leader** is responsible for making sure everything is returned and damaged/lost items reported.

Life-vests must be worn at all times when using water equipment.

Any damaged equipment will be taken out of the damage deposit.

Keep check list with you and email (baskinasi@nec.org) or mail to us after your walk through with our camp caretaker.

If you have any questions about the camp, please call our camp caretaker, Rocky Schlager, at 207-585-2389 or email him at schlager@tds.net. Thank you.

Thank you ~ enjoy your stay!

Lawroweld Check-out Check List

To be done with Caretaker and person responsible for group.

Area	Required Cleaning	Check
Kitchen	All sinks cleaned	
	All trash & garbage bagged & placed in trash trailer	
	No food of any kind left in refrigerators	
	Nothing left on countertops	
	Pots, pans, utensils stored in original places	
	Stove cleaned according to instructions	
	Floor swept and mopped	
	Dining Hall swept & mopped	
	All benches in dining hall on tables	
Grill cleaned according to instructions		
Bathrooms	Staff house bathroom #1 cleaned	
	Staff house bathroom #2 cleaned	
	Downstairs lodge bathroom cleaned	
	Upstairs lodge bathroom #1 cleaned	
	Upstairs lodge bathroom #2 cleaned	
	Boys washroom cleaned	
	Girls washroom cleaned	
	Medical Bldg. bathroom cleaned	
Rooms	Swept or vacuumed	
	All beds and mattresses in original positions	
	Trash bagged and put into trash trailer	
	Windows and doors fastened and shut	
Waterfront	All boats and canoes put away	
	Life jackets hung up	
	Paddles returned to shed	
	Litter & lost clothes picked up	

Name of Group _____ Caretaker Signature _____

Mail or fax to: NNEC (Attn: Camp Lawroweld) 479 Main St., Westbrook, ME 04092
 Fax #: 207-797-2851